

2020-2021
FINANCIAL AID
STUDENT INFORMATION SHEET

Dependent Verify
Group 1 Packet



101 Cunningham Boulevard
Booneville, MS 38829
Phone: (662) 720-7205
Fax: (662) 720-7232

Please answer all questions carefully. Do not leave any blank.

PERSONAL INFORMATION

Name _____
Last First Middle/Maiden

Social Security Number _____ Date of Birth _____ Marital Status _____

Permanent Address _____
Street City State Zip

Telephone Number (_____) _____

Where will you reside while attending Northeast? Check one: () with parents () on campus () off-campus*

*If you live off campus, you must provide your landlord's name, address, and phone number, or check here () if you own or are buying your home.

(Landlord's Name)

(Landlord's Address)

(Landlord's Phone Number)

EDUCATIONAL STATUS

When do you plan to enroll at Northeast? _____ (Month/Year)

In what session will you enroll during the academic year? () Fall () Spring () Summer

What classification will you be? () Freshman () Sophomore

How many hours do you plan to enroll in:

_____ Hours Fall Semester _____ Hours Spring Semester _____ Hours Summer

(If you are not sure how many hours you will enroll in, but you plan to be full-time, please write "FT" in appropriate blanks)

Have you ever attended another college? Yes ___ No ___ If yes, give name and the dates attended of all colleges:

*Please include semesters in which you withdrew from college. Failure to list other colleges attended could mean denial of student financial aid.

Have you ever attended Northeast? Yes ___ No ___ If yes, how many **semesters** have you completed at Northeast? _____

EDUCATIONAL OBJECTIVES

Major course of study during the academic year (Major) _____

When do you plan to complete your education at Northeast _____
Month Year

STUDENT LOANS

Student loans are automatically packaged for each student after this paperwork is returned by the student and logged as satisfied into our system. You will receive an Award Notification Letter informing you that your loan offer has been packaged. It will also include instructions to login to the Tigerline Portal and accept the loan award.

You will also need to complete the Loan Entrance Counseling and Master Promissory Note at www.studentloans.gov. Your student loan will not be processed until we have received Loan Entrance Counseling confirmation, and an MPN has been completed. You can complete this step prior to accepting the loan.

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Your 2020–2021 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Student’s Information

| | | | |
|---|------------|------|---|
| Student’s Last Name | First Name | M.I. | Student’s Identification (ID) Number or Last four digits of SSN |
| Student’s Street Address (include apt. no.) | | | Student Home Phone or Cell Number (Include area code) |
| City State Zip Code | | | |

B. Number of Household Members and Number in College

List below the people in the parents’ household. Include:

- The student.
- The parents (including a stepparent) even if the student doesn’t live with the parents.
- The parents’ other children if the parents will provide more than half of their support from July 1, 2020, through June 30, 2021, or if the other children would be required to provide parental information if they were completing a FAFSA for 2020–2021. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2021.

For any household member, excluding the parents, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2020, and June 30, 2021, include the name of the college.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

| Full Name | Age | Relationship | College | Will be Enrolled at Least Half Time (Yes or No) |
|-----------|-----|--------------|---------|---|
| | | <i>Self</i> | | |
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Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

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PARENT TAX FILERS

C. Verification of 2018 IRS Income Tax Return Information for Parent Tax Filers (COMPLETE THIS SECTION ONLY IF PARENT FILED A 2018 IRS TAX RETURN)

Important Note: The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2018 or had a change in marital status after the end of the 2018 tax year on December 31, 2018.

Instructions: Complete this section if the parents filed or will file a 2018 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2018 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

Contact the financial aid office if more information is needed about using the IRS DRT.

Check the box that applies:

- The parents have used the IRS DRT in *FAFSA on the Web* to transfer 2018 IRS income tax return information into the student's FAFSA..
- The parents are unable or choose not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2018 IRS Tax Return Transcript(s)**. (signature not required)

To obtain a **2018 IRS Tax Return Transcript**, go to <http://www.irs.gov/Individuals/Get-Transcript>. Because of the new 'Get Transcript Online' tool, the IRS will no longer handle requests for transcripts at its Taxpayer Assistance Centers or by phone, except for the IRS automated phone tool at 1-800-908-9946. Tax filers who are unable to use the "Get Transcript Online" tool will still be able to submit a transcript request online by using the online "Get Transcript by Mail" option, or by using the IRS2GO mobile app, the automated phone tool at 1800-908-9946, or by submitting a paper Form 4506 or 4506-T. The transcript will then be mailed to the tax filer. In most cases, for electronic filers, a **2018 IRS Tax Return Transcript** may be requested from the IRS within 2–3 weeks after the 2018 IRS income tax return has been accepted by the IRS. Generally, for filers of 2018 paper IRS income tax returns, the **2018 IRS Tax Return Transcript** may be requested within 8–11 weeks after the 2018 paper IRS income tax return has been received by the IRS.

If the parents filed separate 2018 IRS income tax returns, **2018 IRS Tax Return Transcripts** must be provided for both.

PARENT NON-TAX FILERS

D. Verification of 2018 Income Information for Parent Nontax Filers (NOT REQUIRED IF COMPLETED SECTION C)

The instructions and certifications below apply to each parent included in the household. Complete this section if the parents will not file and are not required to file a 2018 income tax return with the IRS.

Check the box that applies:

- Neither parent was employed and had no income earned from work in 2018.
- One or both parents were employed in 2018 and have listed below the names of all employers, the amount earned from each employer in 2018, and whether an IRS W-2 form is provided. [Provide copies of all 2018 IRS W-2 forms issued to the parents by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

| Employer's Name | IRS W-2 Provided: | Annual Amount Earned in 2018 |
|--|-------------------|------------------------------|
| <i>(Example)ABC's Auto Body Shop</i> | YES | \$4,500.00 |
| | | |
| | | |
| <i>Total Amount of Income Earned From Work</i> | | \$ |

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2018 that indicated a 2018 IRS income tax return was not filed with the IRS or other relevant tax authority.

- _____ Check Here if confirmation of nonfiling is provided
 _____ Check here if confirmation of nonfiling will be provided later.

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STUDENT TAX FILERS

E. Verification of 2018 IRS Income Tax Return Information for Student Tax Filers (COMPLETE THIS SECTION ONLY IF STUDENT FILED A 2018 IRS TAX RETURN)

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2018 or had a change in marital status after the end of the 2018 tax year on December 31, 2018.

Instructions: Complete this section if the student and spouse filed or will file a 2018 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2018 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

Contact the financial aid office if more information is needed about using the IRS DRT.

Check the box that applies:

- The student has used the IRS DRT in *FAFSA on the Web* to transfer 2018 IRS income tax return information into the student's FAFSA.
- The student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2018 IRS Tax Return Transcript(s)**. (signature not required)

To obtain a **2018 IRS Tax Return Transcript**, go to <http://www.irs.gov/Individuals/Get-Transcript>. Because of the new 'Get Transcript Online' tool, the IRS will no longer handle requests for transcripts at its Taxpayer Assistance Centers or by phone, except for the IRS automated phone tool at 1-800-908-9946. Tax filers who are unable to use the "Get Transcript Online" tool will still be able to submit a transcript request online by using the online "Get Transcript by Mail" option, or by using the IRS2GO mobile app, the automated phone tool at 1800-908-9946, or by submitting a paper Form 4506 or 4506-T. The transcript will then be mailed to the tax filer. In most cases, for electronic filers, a **2018 IRS Tax Return Transcript** may be requested from the IRS within 2–3 weeks after the 2018 IRS income tax return has been accepted by the IRS. Generally, for filers of 2018 paper IRS income tax returns, the **2018 IRS Tax Return Transcript** may be requested within 8–11 weeks after the 2018 paper IRS income tax return has been received by the IRS.

If the student and spouse filed separate 2018 IRS income tax returns, **2018 IRS Tax Return Transcripts** must be provided for both.

STUDENT NON-TAX FILERS

F. Verification of 2018 Income Information for Student Nontax Filers (NOT REQUIRED IF COMPLETED SECTION E)

The instructions and certifications below apply to the student. Complete this section if the student will not file and is not required to file a 2018 income tax return with the IRS.

Check the box that applies:

- The student was not employed and had no income earned from work in 2018.
- The student was employed in 2018 and has listed below the names of all employers, the amount earned from each employer in 2018, and whether an IRS W-2 form is provided. [Provide copies of all 2018 IRS W-2 forms issued to the student. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

| Employer's Name | IRS W-2 Provided: | Annual Amount Earned in 2018 |
|--|-------------------|------------------------------|
| <i>(Example)ABC's Auto Body Shop</i> | YES | \$4,500.00 |
| | | |
| | | |
| <i>Total Amount of Income Earned From Work</i> | | \$ |

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2018 that indicated a 2018 IRS income tax return was not filed with the IRS or other relevant tax authority.

- ____ Check Here if confirmation of nonfiling is provided
 ____ Check here if confirmation of nonfiling will be provided later.

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G. Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Print Student's Name

Student's ID Number or last four digits of SSN

Student's Signature

Date

Parent's Signature

Date